

AFRICAN COMMUNITY NETWORK
AFROFEST 2023 - VENDOR APPLICATION

VENUE: DOGWOOD DELL PARK, 600 S. Arthur Ashe Blvd, RICHMOND, VA 23220

Saturday, September 9th, 1:00 pm – 7:00 pm

Vendor Application Deadline: August 28th, 2023 (Spaces are limited)

BUSINESS ENTITY/ NAME:

Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Phone: _____

Email: _____

VENDOR CATEGORY:

Crafts/Merchandise Food Vendor

Community Group/Organization – Presentation only, No vending

Cost of Vending Space:

Food Vendor - \$150.00 ; Crafts/Merchandise (non-food) - \$125.00

Payment can be made via Zelle at: acnrva@gmail.com or scan the QR code

FULL PAYMENT IS DUE WITH THE APPLICATION



Event Reminders:

- The event is rain or shine.
- Spaces will be available **at 10 am for set up. No vendor will be allowed to set up after 1 pm and all vendors will be parking at the designated areas.**
- The space will be available at 10:00 a.m. for set-up. Vendors will have one hour after the event to break down and remove exhibit from the park. No exhibits may be taken down prior to 8 pm.
- Vendors who do not have a City of Richmond vending permit (permit from surrounding counties) will be required to pay taxes on sales at the end of the festival
- You will be provided with a 10' x 10' space, unless otherwise approved by event coordinators. **Exhibitor must provide their own table, chairs and tent.**
- Electricity is **not** provided at the facility. If you have special electricity needs, we suggest you have your own generator and extension cords. **Please clear all special electrical needs with the promoter at least 2 weeks prior to the event.**

Vendor Signature: _____ Date: _____